

**Patterson PTA  
General Meeting  
Minutes  
February 11, 2014**

I. Call to Order

The meeting was called to order at 9:35 a.m.

Meeting participants included: Becky Swartz, Danielle Minnerick, Elaine Stecklein, Maura Finnerty, Liz Lawrence, Michele Frost, Julie Mitchell, Mindy Everett, Jennifer Thompson, Julie Heitman, Rita Malloy, Karen Young, Laura Remack, Holly Morlock, Loreedana Yamada, Priyanka Kabra, Holly Duck, Emily Dobry, Esther DeSouza, and Melanie Mickels.

II. Approval of January 14, 2014 Meeting Minutes

With a motion from Laura Remack and a second from Rita Malloy, the January minutes were approved.

III. Principal's Report

Michele Frost reported on the following items:

- District 204 has announced the appointment of its new superintendent, Karen Sullivan.
- A successful security lockdown drill was held at school yesterday.
- 100 people have signed up for the book study group which starts on 2/19.
- Kindergarten orientation will be held on 3/10.
- The December technology fundraiser was successful and the funds will be used to purchase typing software, 5 IPADS and a wireless microphone for the gym. It was noted that school staff will be handling the refreshment stand at the variety show and sales proceeds will be put toward a new sound system for the gym.
- Student/teacher conferences will be held at the end of February.
- There was discussion about the changes in the 5th grade band/orchestra program, noting that the Prelude part of the program will start in the spring with students selecting their instruments in May and regular instruction will start in 6<sup>th</sup> grade.

IV. President's Report

Michelle Bassi reported on the following items:

- The 2014-15 school calendar is now available on-line.
- The LMC has requested funding support to purchase non-fiction books that will support the ELA Common Core program. A motion to allocate \$1,200 to the LMC for the purchase of these books was made by Becky Swartz, with a second by Karen Young. The motion was approved.
- It was noted that due to a family relocation, Michelle would not be running for the 2014-15 PTA president position.

V. Treasurer's Report

Becky Swartz reported on the following:

- The PTA received an anonymous donation of \$1,000 and the funds will be used for the LMC donation.

- Mathnasium donated \$250 in recognition of 5<sup>th</sup> grader Akshat Maheshwari's third place finish in its regional competition. The funds will be used in the STEM program.
- An overview of the budget was provided noting \$1,893 was received from Box Top labels.

The Survey Monkey results regarding next year's fundraising program was discussed. It was noted that 36% want to continue the carnival, 25% wanted a straight cash donation, and 22% wanted to do a fun run. Julie Heitman agreed to research what types of City permits would be needed for a fun run. It was noted that the PTA needs to raise approximately \$20,000 to support its current level of programming.

## VI. Vice Presidents Reports

- Finance/Fund Raising – Danielle Minnerick reported on the following:
  1. Restaurant night will be at Traverso's on 2/19 and 2/20. Parents need to bring the promotional flyer for the PTA to get credit. Efforts are also underway to have another evening at Chipolte.
  2. The 4Square Art fundraiser will be promoted after Spring Break.
- Administrative/Service – Elaine Stecklein reported on the following:
  1. The Valentine Day parties and Sock Hop are this coming Friday.
  2. Yearbook order forms have gone out and are due back on 2/21.
  3. Planning for Field Day has started. It's scheduled for 5/28.
  4. The Project Arrow PTA is having a meeting tonight at Still Middle School.
- Enrichment/Social – Liz Lawrence reported on the following:
  1. The Science Fair is tomorrow night and 105 children are registered to participate. It was noted that the STEM Academy Day is scheduled for 4/25 and volunteers will be needed for it.
  2. The Community Service used book drive was a success and a thank you letter from the school that received the books was discussed. The next service project is collecting care packages and preparing letters for the troops overseas. The variety show will be held. The following volunteers have agreed to organize the event: Xuefei Han, Vicky Erlicher, Anjie Riley, Kathy Murray, Mindy Miller and Eileen Boffa. Registration forms are due on 2/28 and the committee is looking for additional volunteers.
  3. It was noted that Ellen Creaves is stepping down as a co-chair of Art Awareness next year, and new co-chair will need to be found.

## VII. Old Business

- Nominating Committee

Maura Finnerty provided an overview of the election process. She noted that the following individuals had volunteered to be elected to serve as the nominating committee: Karen Young, Rita Malloy, Holly Morlock, Julie Heitman, and Laura Remack. Maura Finnerty would be the Board representative with Michelle Bassi serving as the alternate. A motion to elect these individuals to the nominating committee was made by Emily Dobry with a second from Rita Malloy. The motion passed unanimously. Karen Young was selected to serve as chairman of the committee.

The meeting was adjourned at 10:33 a.m.