

**Patterson PTA
General Meeting
Minutes
October 8, 2013**

I. Call to Order

The meeting was called to order at 9:33 a.m.

Meeting participants included: Michelle Bassi, Becky Swartz, Danielle Minnerick, Jennifer Beason, Maura Finnerty, Michelle Frost, Julie Mitchell, Donna Widman, Elaine Stecklein, Jorie Snyder, Rita Malloy, Emily Dobry, U-Jung Choc, Denise Schalliel, Janet Juarez, Lisa Pearce, Esther De Souza, Jenn Cole, Loredana Yamada, Julie Heitman, Brigitte Meger, Vicky Ehalecher.

II. Approval of September 17, 2013 Meeting Minutes

With a motion from Becky Swartz and a second from Lisa Pearce, the minutes of the September 17, 2013 general meeting were approved.

III. Principal's Report

Mrs. Frost reported on the following items:

- The Patterson Press went out on October 1st and a concern was noted that it may not be read by all now because of its electronic format.
- Parent University had 35 attendees and its sessions regarding Common Core, BYOT and the help session for using Edline were well received.
- The development of the Parent Resource Room (Rm. 107) is coming together and invited parents to use this resource.
- Security for the Halloween parties will require parents to submit their driver's licenses to enter the building. A plan is being developed to have parents pre-scan their licenses to facilitate check-in on the party day. Also it was noted that the parade will not happen if it rains and there was discussion on what constitutes an appropriate costume for school.

IV. President's Report

Michelle Bassi reported on the following items:

- Becky Swartz was introduced as the new treasurer replacing Jennifer Beason who resigned from the position because she is moving. Elaine Stecklein was introduced as the new Vice President of Administration replacing Becky Swartz. Michelle also thanked all the individuals who applied to fill these two positions.

- Discussed the IPPC district-wide coat drive. There was also discussion on the need to better coordinate all the different community collection efforts that the PTA does.

V. Treasurer's Report

Jennifer Beason indicated that this would be her last meeting because she is moving out of state. She thanked everyone for their support and expressed appreciation for having the opportunity to be active in the PTA. She then provided updates on the following items:

- A check providing funding to support the school's field trips this year (\$10/student) was delivered to school. She indicated that Patterson is one of only a few schools that is still able to help fund the cost of field trips.
- Noted the importance of maintaining \$5,000 in the PTA budget as reserve. She stressed how critical it will be for the Patterson Palooza to be successful as it is the primary fundraiser for the year.
- Discussed importance of other fundraising efforts including the Box Top Program, Butter Braid sales. She indicated that it's important for everyone to insure that the PTA costs are kept in line with expected revenues.
- She noted that the paperwork is nearly complete for submitting the PTA's tax forms, the audit has been filed and the first installment of state PTA dues has been paid.
- She also noted that a next financial issue that the PTA will need to deal with is that of increasing banking fees.

VI. Vice Presidents Reports

- Finance/Fund Raising – Danielle Minnerick reported on the following items:
 1. The first restaurant night fundraiser was held on September 16th at Yogurt Beach and approximately \$200 was raised. The next restaurant night will be at Sharko's BBQ in November.
 2. The PTA has been having trouble getting its spirit wear order filled by Boomers. She noted that she is looking into other providers. The orders from Mural Gear are expected to arrive next week.
 3. The Butter Braid order forms will be going out the week after the Patterson Palooza and deliveries will be made prior to Thanksgiving.
 4. An update on planning for the Patterson Palooza was provided with Donna Widmann noting concerns that ticket sales to date are lower than last year. Discussed the fact that many other schools have started doing carnivals making it more difficult to generate sponsorship from the local business community. It was agreed that the PTA will need to carefully consider future carnivals in light of the time and effort need to organize the event and the amount of money that can be raised.

- Administrative/Service – Becky Swartz reported on the following items:
 1. Yearbook photographers are still needed especially for the upcoming Halloween parties.
 2. It was noted that Lori Rose and her committee did a wonderful job for the janitors and food service workers during their respective appreciation days.
 3. The status of the Greeter Desk was discussed. There are not enough volunteers to adequately staff the desk. Further efforts to recruit new volunteers will be made this month. If this effort is unsuccessful, the issue of closing the Greeter Desk will need to be addressed.
 4. A request for volunteers for February's sock hop will be going out in the November ListServe notices.

- Enrichment/Social – Emily Dobry noted that the STEM committee is working with the school to set a date for the parent volunteer meeting to organize the STEM academy day program which is scheduled for April 25th.

VII. Old Business

The following was discussed:

- An update on painting the playground was provided noting that the project is awaiting delivery of paint from the district. It was also noted that several beehives had recently been removed from the playground.

VIII. New Business

The following items were discussed:

- An update on the Indian Prairie Project Arrow PTA was provided noting there was a presentation on how the new Common Core standards impacts Project Arrow.
- The school's arrival/dismissal procedures were discussed. Concerns were raised that parents aren't following procedures causing delays and safety concerns. It was noted that parents should be encouraged to become familiar with the arrival/dismissal procedures and work to insure everyone's safety.

The meeting was adjourned at 11:05 a.m.