



PATTERSON PTA VOUCHER FORM

(request for reimbursement, check, repayment, etc)

Patterson Elementary School Address:
3731 Lawrence Drive
Naperville, Illinois 60564
(630) 428-6500
Fax (630) 428-6501

All receipts must be attached on the back. Sales Tax is not reimbursed.

Voucher # _____ (if applicable) Date: _____

Amount \$ _____

Committee/Category Name: _____

Itemized Expenditure(s): _____

To Whom Payment Should be Made:

(Name)

(Address)

(City/State/Zip)

(Phone)

Approved By: _____ Date: _____
(President or Vice President Signature Required)

Check # _____ Date Check Issued: _____

Entered: _____